



UNITED STATES MARINE CORPS
G-4, INSTALLATION AND LOGISTICS
MARINE CORPS AIR GROUND TASK FORCE TRAINING COMMAND
MARINE CORPS AIR GROUND COMBAT CENTER
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11012.8I
4B

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From: Deputy, Assistant Chief of Staff, G-4
To: Military Personnel and Civilians

Subj: TRANSIENT QUARTERS INSTRUCTION MANUAL (SHORT TITLE: TQ INSTR MANUAL)

Ref: (a) CCO 11012.8I
(b) MCO 11000.22 W/Ch 1-6
(c) CCBul 11000 of 23 Sep 14
(d) CCO 1720.1K

Encl: (1) TQ Instr Manual

1. The transient quarters (TQ) aboard the Marine Air Ground Task Force Training Command, Marine Corps Air Ground Combat Center are utilized by active-duty and reserve military personnel. This TQ instruction manual supplements reference (a), and establishes standard operating procedures and instructions to be followed by the Bachelor Billeting Division personnel and residents assigned to the TQ aboard the Combat Center.

2. Per reference (a), the Assistant Chief of Staff, G-4 is responsible for establishing local policies and procedures for the utilization, management, and maintenance of the TQ at the Combat Center.

3. It is the Commanding General's intent to provide quality accommodations, excellent customer service and the highest quality of life for Marines and Sailors residing in the TQ. This TQ instruction manual, enclosure (1), is applicable to all civilians managing the TQ and active-duty and reserve Armed Forces personnel residing in the TQ aboard the Combat Center.

4. The TQ instruction manual will be reviewed annually by the Director, BBD, for compliance with higher level directives and is available for activities to access at <http://www.29palms.marines.mil/Staff/G4InstallationsandLogistics/BachelorBilleting.aspx>.

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